

Mailbox Repair/Replacement Policy

During the winter operations, which includes plowing and sanding, mailboxes and/or posts, may be damaged from winter operations, the following procedures shall be followed for repair/replacement of said damage:

1. The Town shall make every effort to repair/replace a mailbox and/or post within a reasonable time of the original complaint.
2. If the mailbox and/or post cannot be repaired or replaced within a reasonable time frame due to inclement weather such as substantial amounts of snow, ice, frozen ground conditions, the Town shall make all repair/replacement efforts as soon as weather conditions permit.
3. The Town will replace mailbox and/or post whenever a Town vehicle strikes and damages the existing mailbox and/or post.
4. The Town will not replace a mailbox and/or post when they are damaged during winter operations from plowed snow, windrows, slush or ice.
5. All damaged mailboxes shall be replaced with a standard plain white or black plastic mailbox provided by the Town, as would normally be available from a hardware store.
6. All damaged posts shall be replaced with a 4X4 pressure treated wooden post provided by the Town, as long as the original post was not rotted as deemed by the Town.
7. If the homeowner has an enhanced mailbox and/or post and decides to not want the standard mailbox and/or post replacement provided by the Town, the maximum reimbursement amount available to the homeowner is (\$40.00) Forty dollars.
8. When posts must be replaced, they shall not be any higher than 42" from the ground to the mailbox and no lower than 39" from the ground to the mailbox.
9. All mailboxes shall be placed in a location so the mailbox face is either plum with the backside of the curb or at least 6" back from the edge of pavement.
10. The above procedure shall be followed whenever possible: if a situation occurs in which there is no curb or pavement, the mailbox and/or post shall be erected in such a way that is clear from traffic flow but close enough for Postal vehicles to access. If it occurs that there is a drainage ditch or culvert in the same location that the mailbox was placed, it will be the judgement of the Town as to the best suitable location for the mailbox and/or post. Whenever possible, the Town shall attempt to contact or work with the homeowner as to the details of the repair/replacement of a mailbox and/or post.