

TOWN OF COVENTRY  
RESOLUTION  
OF THE  
TOWN COUNCIL

No. 4-04-2306

BE IT RESOLVED: that the Coventry Town Council shall serve as the Coventry Sewer Commission and;

BE IT FURTHER RESOLVED: that the Coventry Town Council hereby create the Coventry Sewer Sub-Committee, consisting of seven (7) members. The membership shall consist of two (2) members of the Coventry Town Council appointed by the Town Council President, one (1) member of the Coventry Economic Development Commission appointed by the Town Council, one (1) member of the Coventry Conservation Commission appointed by the Town Council, and three (3) qualified electors of the Town of Coventry to be appointed by the Town Council and;

BE IT FURTHER RESOLVED: that the Town Council members appointed shall serve on the Sewer Subcommittee until no longer in office or until their successor is appointed by the Town Council President, the Coventry Economic Development member and the Coventry Conservation Commission member appointed shall serve two year terms, with terms ending in the January of every even numbered year, the remaining members shall serve three year staggered terms in the following manner; the Town Council shall appoint one member whose term shall expire on January 1, 2005, and three year terms thereafter until his/her successor is appointed and qualified, one member whose terms shall expire on January 1, 2006, and three year terms thereafter until his/her successor is appointed and qualified, and one member whose terms shall expire on January 1, 2007, and thereafter until his/her successor is appointed and qualified. In the event of a vacancy occurring in the office of a member for any reason, such vacancy shall be filled in like manner as the original appointment, but only for the remainder of the term of the former member. No member of the Coventry Sewer Sub-Committee shall be entitled to receive any compensation by reason of his or her service on the Commission.

BE IT FURTHER RESOLVED: that the Coventry Sewer Subcommittee shall be charged with the attached list of responsibilities, duties and assignments, with the assistance of any and all Town staff needed.

PASSED AND ADOPTED this 12th day of January 2004.

APPROVED Ronald S. Wood  
President

ATTEST: Robert H. Johnson  
Town Clerk

## **Responsibilities, duties and assignments for the Coventry Sewer Subcommittee**

- Elect Chairman and Vice Chairman.
- Draft a set of policies for the operation of the Sewer Sub-Committee, for Town Council adoption.
- Review current application process for individual sewer tie-ins and make recommendations to the Town Council on changes deemed necessary.
- Review tie-in requests and provide recommendations to Town Council on each individual sewer tie-in.
- Evaluate current sewer assessment structure and recommend changes to Town Council.
- Draft requirements and a process for sewer contractor licensure and recommend it to the Town Council for adoption.
- Recommend to the Town Council, the appointment of three (3) Sewer Subcommittee members to act as the Coventry Sewer Board of Review to hear sewer user appeals and recommend issue resolutions to the Town Council.
- Advise the Town Manager and Town Council as to the availability of funds for expansion of sewer system and the means of securing such funding.
- Advise as to such other matters concerning the sewer system as the Town Council may request.

TOWN OF COVENTRY  
RESOLUTION  
OF THE  
TOWN COUNCIL

NO. 41-08-2894

BE IT RESOLVED that Resolution No. 04-04-2306 which established the Coventry Sewer Sub-Committee is hereby amended to read:

That the Coventry Town Council shall serve as the Coventry Sewer Commission and;

BE IT FURTHER RESOLVED: that the Coventry Town Council hereby create the Coventry Sewer Sub-Committee, consisting of nine (9) members. The membership shall consist of two (2) members of the Coventry Town Council appointed by the Town Council President, one (1) member of the Coventry Economic Development Commission appointed by the Town Council, one (1) member of the Coventry Conservation Commission appointed by the Town Council, and three (3) qualified electors of the Town of Coventry to be appointed by the Town Council and two (2) alternate members who are qualified electors of the Town of Coventry to be appointed by the Town Council; and

BE IT FURTHER RESOLVED: that the Town Council members appointed shall serve on the Sewer Subcommittee until no longer in office or until their successor is appointed by the Town Council President, the Coventry Economic Development member and the Coventry Conservation Commission member appointed shall serve two year terms, with terms ending in the January of every even numbered year, the remaining members shall serve three year staggered terms in the following manner; the Town Council shall appoint one member whose term shall expire on January 1, 2005, and three year terms thereafter until his/her successor is appointed and qualified, one member whose terms shall expire on January 1, 2006, and three year terms thereafter until his/her successor is appointed and qualified, and one member whose terms shall expire on January 1, 2007, and thereafter until his/her successor is appointed and qualified. In the event of a vacancy occurring in the office of a member for

any reason, such vacancy shall be filled in like manner as the original appointment, but only for the remainder of the term of the former member. Alternate member(s) shall serve as a full member in the absence of a full member. In the event there is only one (1) member absent from a meeting the Chairperson of the Sewer Sub-Committee shall select which alternate member shall serve during the absence of the full member. The first alternate member heretofore appointed shall serve for a term of two (2) years and the second alternate member heretofore appointed shall serve for a term of three (3) years.

No member or alternate member of the Coventry Sewer Sub-Committee shall be entitled to receive any compensation by reason of his or her service on the Commission.

BE IT FURTHER RESOLVED: that the Coventry Sewer Sub-Committee shall be charged with those responsibilities, duties and assignments setforth in Resolution No. 04-04-2306, with the assistance of any and all Town staff as needed.

PASSED AND ADOPTED this 19<sup>th</sup> day of May, 2008.

APPROVED:

*John A. Tompkins*

ATTEST:

*Cheryl A. Gilmore*

Town Clerk