

<b>Job Title:</b>	<b>Driver</b>		
<b>Department:</b>	Public Works	<b>Union Status:</b>	Council 94 Local 3484
<b>FLSA</b>	Non-Exempt 40 hours	<b>Supervision Received:</b>	Department Head or Working Foreman Highway Division
<b>Last Revision:</b>	11/2018	<b>Supervision Exercised:</b>	None

### **Nature of work:**

This is semi-skilled work in the operation of dump trucks and other light automotive equipment.

Employees in this class perform a variety of tasks requiring some skill and dexterity in the operation of dump trucks and other automotive equipment used in the maintenance of public works facilities and grounds. Assignment to this class presumes the operation of such equipment as the predominant work activity of the employee on a regular, continuing basis. When not engaged in the operation of this equipment, the employee performs a variety of tasks requiring manual labor. Assignments are received daily from a superior in the form of oral instructions which can be carried out with a minimum of supervision. Supervision may be exercised over a small crew of unskilled workers. Work is subject to review in progress or upon completion for adherence to instructions.

### **Illustrative examples of work:**

- Drives a dump truck to haul sand, gravel, asphalt and other road material, pipe, brush, debris or fill. Transports workers to job sites.
- Performs a variety of manual tasks; patches roads, cuts and chips brush, lay pipe, install or repair manholes and catch basins, clean drains, swales and ponds.
- Performs miscellaneous manual labor relating to the maintenance of roads and bridges; detects and reports equipment malfunctions to supervisor.
- Performs related work as required.
- Drives a truck to plow snow, sand/salt roadways and perform any and all tasks required for winter operations.
- With proper licenses, drives a vehicle that pulls a utility trailer.

### **Knowledge, abilities and skills:**

- Some knowledge of the operation and maintenance requirements of trucks and other related automotive equipment.
- Some knowledge of the occupations hazards and safety precautions applicable to light automotive equipment.
- Ability to understand and carry out oral instructions and to work independently in the performance of assigned duties.

- Ability to detect and report equipment malfunctions.
- Ability to supervise a small crew of unskilled workers.
- Ability to perform heavy manual labor for a reasonable length of time and under unfavorable weather conditions.
- Skill in the safe and efficient operation of a dump truck and other light automotive equipment.
- Ability to deal with the public.

**Minimum education and experience:**

Graduation from high school or GED diploma

Some experience in the operation of a truck and related automotive equipment.

**Necessary special requirement:**

Possession of a valid CDL Motor Vehicle Operators License.

*My signature below acknowledges that I have read and understand the job description as described herein. I understand that this job description is not all-inclusive.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

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