

# Invitation for Bid



## Town of Coventry, Rhode Island

### *IFB Response – Bid Form*

- Bid amount in USD (stated in words and numbers) for each year of the initial term and for each option year; the total contract amount.
- Minimum number of automated trucks to be utilized.
- Total number of automated trucks to be acquired from the Town.
- Number of Routes per day.
- Proposed location of site office.
- Number of drivers to be hired from existing Town personnel.

The bidder shall deliver and provide all labor, equipment, and materials to complete the bid items awarded. At a minimum, all bidder pricing shall include all labor, mileage and/or fuel costs, repairs and miscellaneous expenses related to the items awarded.

The bidder hereby declares and agrees to provide all of the forgoing in connection with its provision of the good(s) and/or service(s) in accord with all of the terms, conditions and requirements of the IFB and in any formal contract.

Name and Address of Bidder (individual or legal entity, as applicable):

Bidder email address and website address:

Bidder's authorized agent's office phone and cell phone:

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## Vendor Responsibility Form

In addition to the other submittal required of this IFB, each prospective vendor is invited and required to provide answers to the following questions in the space provided or on a separate sheet of paper (preferred):

1. Summarize your experience in providing the good(s) and/or service(s) outlined in the attached specifications:

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2. List the names, addresses, contact names, telephone numbers and email address for four (4) customers, which shall include at least one (1) municipality or governmental subdivision, for which the bidder has provided similar goods or services as well as the time period over which the goods and/or services were provided:

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3. List the name and address of a local financial institution that is able to provide the Town with an adequate credit reference:

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Bidder:

\_\_\_\_\_

Print Name of Company

Address:

\_\_\_\_\_

\_\_\_\_\_

By:

\_\_\_\_\_

Signature of Person Authorized to Sign Bid

\_\_\_\_\_

Print Name and Title of Person Authorized to Sign Bid

## **Equal Opportunity Employer Statement and Certification**

The undersigned hereby states and certifies that:

1. This Company provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, this company complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training.
2. This Company expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.

Bidder:

\_\_\_\_\_  
Print Name of Company

Address:

\_\_\_\_\_  
\_\_\_\_\_

By:

\_\_\_\_\_  
Signature of Person Authorized to Sign Bid

\_\_\_\_\_  
Print Name and Title of Person Authorized to Sign Bid

**Non-Collusion Statement**

The undersigned hereby deposes and states that:

The bidder has not been a party with other bidders to any agreement or to otherwise colluded with other bidders to bid a fixed or uniform price in connection with this IFB.

Bidder by: \_\_\_\_\_  
Signature of Person Authorized to Sign Bid

\_\_\_\_\_  
Print Name and Title of Person Authorized to Sign Bid

Date: \_\_\_\_\_

STATE/Commonwealth of \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

In \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned notary public, personally appeared \_\_\_\_\_ personally known to the notary or proved to the notary through satisfactory evidence of identification, which was \_\_\_\_\_, to be the person who signed this Statement and acknowledged to the notary that \_\_\_\_ signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public